Alpha
Engineering Consultant
2 ALEXANDRA ROAD, #03-03 DELTA HOUSE, SINGAPORE 159919.
TEL: (65) 276 2228 FAX: (65) 276 9929 E-MAIL: aec@alpha.com.sg

Our Ref: OM-LA/015

14 September 2000

MEMORANDUM

To: Engineering Staff

From: Tan L S

INITIAL SECURITY DEPOSIT AMOUNT REQUIRED FOR OPENING UTILITIES ACCOUNT WITH POWER SUPPLY LTD

I am pleased to attach the information pertaining to the subject matter made available by Power Supply Ltd for your general information.

Tan L S

cc RT/LCT
cc Notice Board

enc

TLS/na

BCA
ISO 9000
CERT. NO.: 99/077
SS ISO 9001 : 1994

POWER SUPPLY
A subsidiary of Singapore Power

Ref: CSL/IVRS/SDD/2000-01

INITIAL SECURITY DEPOSIT AMOUNT REQUIRED FOR OPENING UTILITIES ACCOUNT

RESIDENTIAL PREMISE

PREMISE TYPE	WITH GIRO*	WITHOUT GIRO
HDB 1 TO 2 ROOM FLAT	$40	$60
HDB 3 TO 5 ROOM FLAT	$70	$100
HDB EXECUTIVE / HUDC FLAT / TERRACE HSE	$100	$150
PTE APARTMENT / CONDO / SEMI-D HOUSE	$150	$250
BUNGALOW / PENTHOUSE / TOWNHOUSE	$250	$400

*The security deposit required for opening a residential account is lower should the customer opt to settle the monthly utilities charges by GIRO. The customer has to submit the completed GIRO application form upon opening the utilities account.

Modes of application:-

You can apply by fax, mail, email, or in person.

Other important notes on utilities account opening:-

- Ensure the following documents are submitted upon application -
  - Completed & Signed Application form
  - Completed & Signed GIRO form
  - Copy of NRIC / passport / FIN card
  - Copy of Ownership proof / Tenancy agreement
  - Security Deposit (if apply by fax, mail or email, please post the cheque to us and indicate your name, NRIC & premise address behind the cheque)

- A minimum of 4 working days' notice is required. We will call you as soon as possible to inform you of the appointment date. However, should we be unable to reach you, please call us at **1800- 2356841** for the scheduled appointment date and time.

- Due to safety reasons, customer / representative will need to be present at the premise during the appointment for turn-on of electricity and/or gas.

Power Supply Ltd, Customer Service Centre, 111 Somerset Rd #01-10 S(238164)

Hotline: 1800-235 6841 Fax: 823 8229 / 823 8219

Customer Service Centre operating hours:-
Monday to Friday 8am to 6pm
Saturday 8am to 4pm

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COMMERCIAL PREMISE

INDUSTRY	PREMISE TYPE	INITIAL DEPOSIT
BUSINESS	OFFICE SPACE / WAREHOUSE STORAGE SPACE	$200 for every 500 sqft
FOOD	COOKED FOOD STALL (market / hawker ctr / food court / kiosk)	Water = $100 Elect. = $100 Gas = $400
	COOKED FOOD STALL (school canteen / workplace canteen)	Water = $50 Elect. = $50 Gas = $100
	NON-COOKED FOOD STALL (market / hawker ctr)	Water = $50 Elect. = $50 Gas = $100
	RESTAURANT / PUB / LOUNGE	Elec. = based on KVA* Water = $2 per c.m., $300 (minimum) Gas = $400
TEMPORARY SUPPLY (OTHERS)	TEMP SUPPLY – wayang	$150 per day
	TEMP SUPPLY – gondola	$200
CONSTRUCTION	TEMP SUPPLY – for construction purposes (deposit payable for water is $2 per cubic metre on the estimated consumption specified on DA form, subject to minimum of $300)	Elec. = based on KVA*, subject to a minimum of $2,500 Water = $2 per c.m., $300 (minimum)
	TEMP SUPPLY SITE OFFICE	$1,300
RETAIL	RETAIL STORE / SHOPHOUSE	$200 for every 500 sqft
	HDB SHOP	Water = $100 Elect. = $200
MANUFACTURING, TRANSPORTATION, & OTHERS	PLANT / FACTORY / FARM / OFFICE BUILDING (deposit payable for water is $2 per cubic metre on the estimated consumption specified on DA form, subject to minimum of $300)	Elec. = based on KVA* Water = $2 per c.m., $300 (minimum)

Note: The above guidelines does not include setups such as public lightings, ATM machines etc. If unsure, please refer to our Customer Relations Officer for clarifications.

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* DEPOSIT BASED ON KVA (FOR UTILITY ACCOUNTS WITH ELECTRICITY)

Supply Capacity (KVA)	*Deposit Required*
Up to 15	$450
16 to 45	$1,350
45 to 75	$2,100
76 to 140	$4,050
141 to 180	$5,100
181 to 230	$6,600
231 to 280	$7,950
281 to 460	$13,050
461 to 560	$15,900
561 to 1,000	$28,500
1,001 to 2,000	$57,000

Modes of application:-

You can apply by fax, mail, or in person.

Other important notes on utilities account opening:-

- Ensure the following documents are submitted upon application -
  - Completed & Signed Application form
  - Completed & Signed GIRO form
  - Copy of RCB certificate (for company) or Copy of NRIC / passport / FIN card (for person)
  - Copy of Ownership proof / Tenancy agreement
  - Security Deposit (if apply by fax, mail or email, please post the cheque to us and indicate your name / company name & premise address behind the cheque)
  - If Elec. is above 45 KVA, license from PUB is required. The license can be applied through your LEW.

- We will call you as soon as possible to inform you of the progress of the application. However, should we be unable to reach you, please call us at **1800- 2356841.**

- Due to safety reasons, customer / representative will need to be present at the premise during the appointment for turn-on of electricity and/or gas.

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POWER SUPPLY LTD

(Acting for itself and as agent for and on behalf of Public Utilities Board and PowerGas Ltd for the supply of utilities)

APPLICATION(S) FOR THE SUPPLY OF WATER, ELECTRICITY AND/OR GAS

Name of Consumer (personal or company) _____ ("the Consumer")

NRIC/Passport No. _____
Co Reg No. _____
Co Reg Date _____

Address of Premises for which supplies are required _____ ("the Premises")

Contact Tel No. _____
Fax No. _____

Mailing Address (if different from the Premises) _____

1. I/We make application(s) for the following utilities:
   - ☐ Water supply from the Public Utilities Board
   - ☐ Electricity supply from Power Supply Ltd
   - ☐ Gas supply from PowerGas Ltd

2. I/We agree that each application for a utility, when accepted, will constitute a binding contract between myself/ourselves and Public Utilities Board/Power Supply Ltd/PowerGas Ltd (as the case may be) and I/We agree that each of such contract shall be separate and independent from each other and shall be separately enforceable.

3. I/We agree to be bound by the terms and conditions specified by each supplier as set out in Part I (Water Supply) Part II (Electricity Supply) Part III (Gas Supply) overleaf.

Consumer's Signature/Date
Co Stamp (Where applicable)

Name, Designation & NRIC/Passport No. of Person signing for Company

FOR OFFICIAL USE

Name

Address

NRIC/Passport No.
Co Reg No.
Your A/c No.

Appointment for Turn-on of Supplies
Utility Date Time OC DCI SO FC Code Date

IF YOUR WATER METER IS OUTSIDE YOUR PREMISES, YOU NEED NOT BE PRESENT FOR WATER TURN-ON.

FOR ELECTRICITY TURN-ON, PLEASE WAIT FOR THE TECHNICIAN TO INSPECT THE PREMISES AT THE APPOINTED TIME UNLESS STATED ABOVE.

PART I

Terms and Conditions of the Contract for the Supply of Water by The Public Utilities Board ("PUB")

1. The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges.
2. The Consumer shall accept liability for this account.
3. The Consumer shall pay the monthly bills through GIRO.
4. Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
5. If the water meter does not in the opinion of PUB correctly register the amount of water supplied to the Premises, PUB shall be entitled to charge such sum as it shall assess and the Consumer shall accept such assessment as final and conclusive.
6. The Consumer shall pay for the water supplied to the Premises at the appropriate water tariff according to the use of the Premises. The Consumer shall notify PUB of the change of use of the Premises within 7 days of such change.
7. The Consumer shall pay a fee on every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
8. The Consumer shall pay a late payment charge on any outstanding amount owed by the Consumer.
9. PUB shall not be liable for any failure or inconsistency in the water supply to the Premises howsoever and whatsoever caused.

PART II

Terms and Conditions of the Contract for the Supply of Electricity by Power Supply Ltd ("PSL")

1. The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges.
2. The Consumer shall accept liability for this account.
3. The Consumer shall pay the monthly bills through GIRO.
4. Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
5. If the electricity meter does not in the opinion of PSL correctly register the amount of electricity supplied to the Premises, PSL shall be entitled to charge such sum as it shall assess.
6. The Consumer shall pay for the electricity supplied to the Premises at such rates of electricity tariffs for the appropriate category of consumer as is fixed by PSL from time to time.
7. The Consumer shall pay a fee, as is fixed by PSL from time to time, for every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
8. The Consumer shall pay a late payment charge of 1% on any outstanding amount owed by the Consumer.
9. PSL shall not be liable for any failure or defect in the supply of electricity to the Premises howsoever and whatsoever caused.

PART III

Terms and Conditions of the Contract for the Supply of Gas by PowerGas Ltd ("PowerGas")

1. PowerGas has appointed Power Supply Ltd ("PSL") to be its agent for the opening and termination of this gas supply account, and its billing, collection and settlement of all charges under this account.
2. The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges.
3. The Consumer shall accept liability for this account.
4. The Consumer shall pay the monthly bills through GIRO.
5. Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
6. If the gas meter does not in the opinion of PowerGas correctly register the amount of gas supplied to the Premises, PowerGas shall be entitled to charge such sum as it shall assess.
7. The Consumer shall pay for the gas supplied to the Premises at such rates of gas tariffs for the appropriate category of consumer as is fixed by PowerGas from time to time. The Consumer shall notify PSL of the change of use of the Premises within 7 days of such change.
8. The Consumer shall pay a fee, as is fixed by PowerGas from time to time, for every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
9. The Consumer shall pay a late payment charge of 1% on any outstanding amount owed by the Consumer.
10. PowerGas shall not be liable for any failure or defect in the supply of gas to the Premises howsoever and whatsoever caused.

Customer's Signature/Date

Name & NRIC No.