FAB

From: NA
Sent: Thursday, June 27, 2002 3:34 PM
To: All

Our Ref: OM-LA/031

27 June 2002

MEMORANDUM

To: Members of the Staff

From: Tan L S

RELOCATION OF CABLE PLAN REQUEST TO PASIR PANJANG OFFICE

I am attaching PowerGrid Ltd's circular dated 24 June 2002 concerning relocation of cable plan request from Singapore Power Building to their office at Pasir Panjang for your information.

Tan L S

cc RT/LCT
cc Notice Board

enc

/na


pg.PDF

POWER GRID
A subsidiary of Singapore Power

DIRECTOR
ALPHA ENGINEERING CONSULTANT
2 ALEXANDRA RD
#03-03 DELTA HOUSE
SINGAPORE 159919

Date: 24 Jun 2002
Your Ref :
Our Ref : EMCP/02/016
Tel : 64700600
Fax : 64795660

Dear valued customer

RELOCATION OF CABLE PLAN REQUEST TO PASIR PANJANG OFFICE

In our continuing efforts to improve services to you, the sale of PowerGrid's cable route drawings currently available at PowerGrid's Information Technology Services (ITS) section, Singapore Power Building will be transferred to the Earthworks Monitoring & Cable Protection (EMCP) section with effect from 8 Jul 2002.

To ensure a smooth transfer, the service will continue concurrently at the IT Services Section at #07-06, 111 Somerset Road for a month from 8 Jul 2002 to 8 August 2002 after which the service will only be available at EMCP Section.

The arrangement is to consolidate our objective to create a One-Stop service together with the submission of 'Notice for Commencement of Earthworks (NCE)' at **EMCP office at 25, Pasir Panjang Road, Singapore 117536.** Details of operating hours, payments and timetable are given overleaf. Requests to purchase cable route drawings should be made on the "Cable Plan Request" form, a copy of which is attached. You may make more copies of the form for future use, obtain them from EMCP office or download from the Singapore Power website at http://www.spower.com.sg

Please call us at Tel: 64700603 should you require further information on this. We look forward to serving you better.

Yours faithfully,

LEONG KUM SENG
SENIOR MANAGER
EARTHWORKS MONITORING & CABLE PROTECTION SECTION

(This is a computer-generated letter. No signature is required.)

Schedule of Cable Plan Request operation dates:

Date & Location	Somerset Office	Pasir Panjang Office
Up to 5 Jul	*	
8 Jul to 8 Aug	*	*
12 Aug onwards		*

* *Office in operation for Cable Plan Request.*

1. Operational hours:

   The operation hours at EMCP's Pasir Panjang office are:

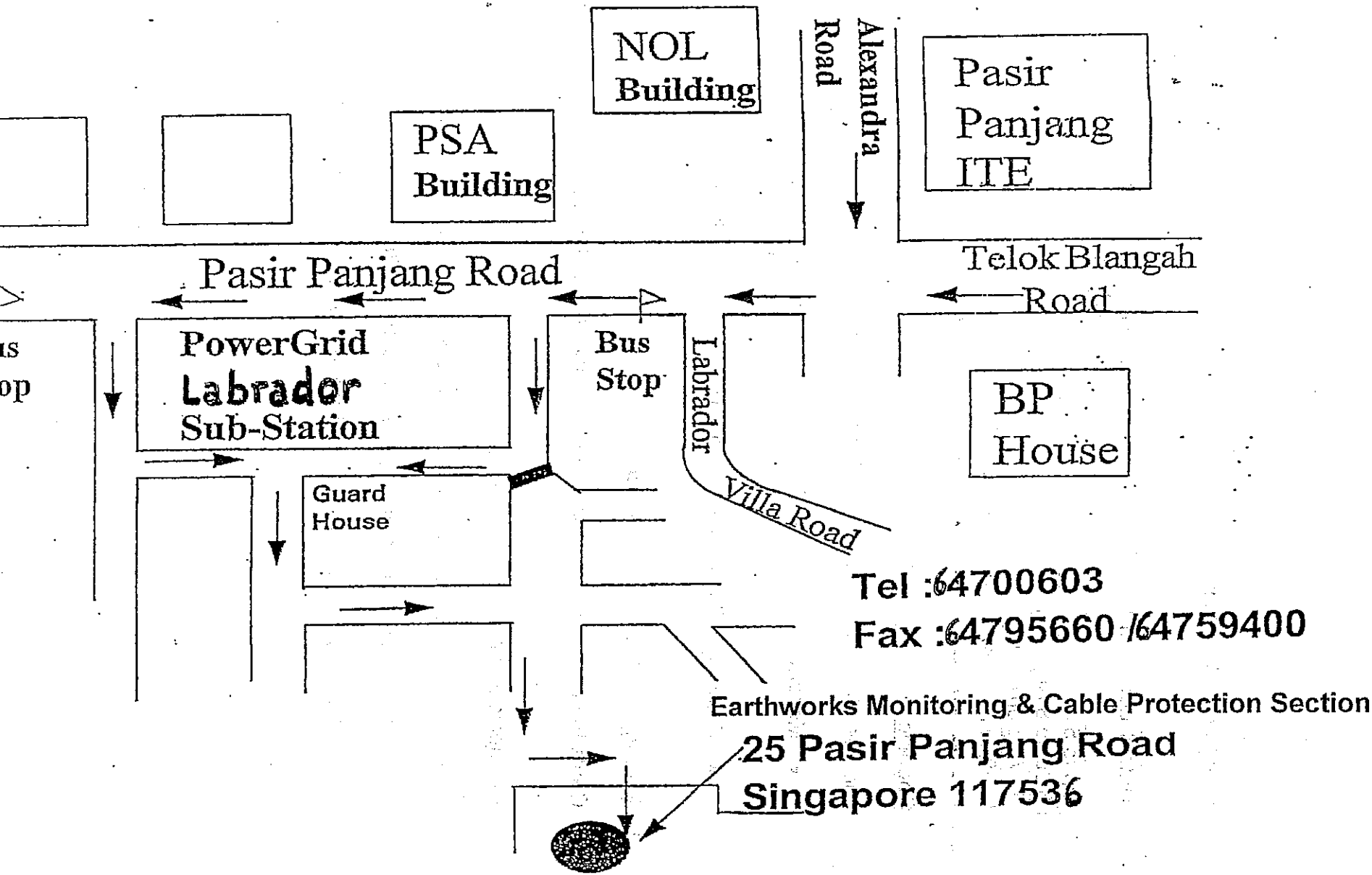
   - Mondays to Fridays - 0800hrs to 1200hrs
     1330hrs to 1600hrs.
   - Saturdays, Sundays and Public Holidays - Closed

2. Applying for Cable Plan Request:

   Cable Plan Requests can either be made by hand or by post.

3. Payments and payment modes:

   - The price for each set of drawings is $16.
   - Payments can be made by cash, cheque or VISA.
   - Cheques must be crossed and made payable to 'PowerGrid Ltd'.


NOL
Building
PSA
Building
Alexandra
Road
Pasir
Panjang
ITE
Pasir Panjang Road
Telok Blangah
Road
PowerGrid
Labrador
Sub-Station
Bus
Stop
Labrador
Villa Road
BP
House
Guard
House
Tel :64700603
Fax :64795660 /64759400
Earthworks Monitoring & Cable Protection Section
25 Pasir Panjang Road
Singapore 117536

Serial No:_____

Tax Receipt No: _____

POWER GRID
A subsidiary of Singapore Power

111 Somerset Road #08-05
Singapore Power Building
Singapore 238164

(This form is to be submitted at "PowerGrid Ltd, Pasir *Panjang District Office, Earthworks Monitoring & Cable Protection Section, 25 Pasir Panjang Road, Singapore 117536".)*

CABLE PLAN REQUEST FORM

PROJECT: (PLEASE ATTACH A CLEAR SITE LOCATION PLAN)	
COMPANY:	
ADDRESS:	
TEL NO:	FAX NO:
CABLE PLAN (S) TO BE COLLECTED BY: *HAND/POST	
IF BY POST, FORWARDING ADDRESS (if different from above):	
PAYMENT BY : *CHEQUE / CASH / CREDIT CARD	AMOUNT: (FOR SET OF CABLE PLAN @ $16.00 PER SET **)
REQUEST REQUIRED FOR: *PLANNING / EARTHWORKS	

This portion is to be filled in only if request is for earthworks activity:

TYPES OF EARTHWORKS:

*EXCAVATION / PILING / BORING / LEVELLING / SINKING OF EARTH RODS

OTHERS (please specify) _____

PROPOSED DATE OF COMMENCEMENT:_____

PROPOSED DATE OF COMPLETION :_____

_____ _____

NAME SIGNATURE / DATE

* Delete whichever is not applicable

POWER GRID
A subsidiary of Singapore Power

111 Somerset Road #08-05
Singapore Power Building
Singapore 238164

CABLE PLAN REQUEST for *

Location/ Description

1.

2.

3.

Payment by Credit Card

Please charge $_____ to my credit card:- ☐ DBS Visa ☐ Other Visa
(Tick one) ☐ DBS Mastercard ☐ Other Mastercard

Card Number | | | | | | | | | | | | | | | |

Expiry Date | | | - | | |

Authorised Signature: _____

Approval Code (for official use only): _____

*(This Form is to be submitted at "**PowerGrid Ltd, Pasir Panjang District Office, Earthworks Monitoring & Cable Protection Section, 25 Pasir Panjang Road, Singapore 117536".**)*

Name of Card Holder : _____

Address : _____

Tel No. : _____

* $16 per set of cable plan