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Our Ref: OM-LA/073

10 July 2003

MEMORANDUM

To: Members of the Staff

From: Andrew Loh

RESTRUCTURING AND RENAMING OF FIRE SAFETY & SHELTER BUREAU (FSSB)

With effect from 1 July 2003, FSSB has been restructured and renamed as Fire Safety & Shelter Department (FSSD) as shown in the attached circular.

The updated forms can be obtained from our intranet (Engineering → Link to FSSB Forms).

Andrew Loh

cc TLS/RT
cc Notice Board

enc

LCT/hi

BCA
ISO 9000
CERT. NO.: 99/077
SS ISO 9001 : 1994

CIRCULAR

Circular No: 2003/63/MF/jc

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79 Neil Road S(088904)
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Date : 8 July 2003
To : Senior Partners/Directors of SIA Member Firms

FIRE SAFETY & SHELTER DEPARTMENT

We were informed during the recent SIA/IES/ACES/REDAS Dialogue with FSSB that the organisation has been restructured and renamed as Fire Safety & Shelter Department (FSSD) with effect from 1 July 2003. There are 4 branches under FSSD, namely,-

- Fire Safety & Shelter Plans & Policies Branch
- Fire Safety Certification & Enforcement Branch
- Fire Safety Consultation Branch
- Shelter Operation & Management Branch

Downloadable forms updated on 1 July 2003 are available on SCDF website http://www.scdf.gov.sg/html/services/ser02_fssbf.html. Old forms will be accepted by FSSD until further notice.

Song Yew Kee
Deputy Chairman
RCS FSSD Sub-Committee

(Computer generated document, no signature required).

ALPHA
-9 JUL 2003
FAX RECEIVED

Att'n : Miss Noraini
fax : 62769929
For your info.

Regards,

AGH

09.07.2003