Our Ref: OM-Pro.Con/022

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3 March 2003

MEMORANDUM

To: Chim Heng Leong/Loh Fook Yuen/James Lim

From: Richard Teo

Subject: **PROPOSED COMMERCIAL & SERVICE APARTMENT @ BENCOOLEN STREET**

In accordance to C1 – Construction Process Control Clause 6 – Progress Payment Evaluation, you are to submit the progress payment valuation to QS by 28th day of the month.

RICHARD TEO

cc TLS/LCT
cc ISO file
cc Memo file
CHL/hi

BCA
ISO 9000
CERT. NO.: 99/077
SS ISO 9001 : 1994