REVIEW OF MECHANICAL AND ELECTRICAL INSTALLATIONS (A&A WORKS)

To: _____ (Landlord) _____

_____

_____

Building: _____ **Unit No:** _____

Tenant: _____

Contractor: _____

We refer to the submission by the abovementioned Tenant/Contractor for their additions and alterations to the Mechanical & Electrical works within their tenancy area and provides comments/findings as the attached checklists:-

☐ **AIR-CONDITIONING AND MECHANICAL VENTILATION INSTALLATION**
☐ **No Exception Taken**
☐ **Tenant/Contractor to note/comply to comments made**
☐ **Submission is not in order**

☐ **ELECTRICAL INSTALLATION**
☐ **No Exception Taken**
☐ **Tenant/Contractor to note/comply to comments made**
☐ **Submission is not in order**

☐ **FIRE FIGHTING & ALARM INSTALLATION**
☐ **No Exception Taken**
☐ **Tenant/Contractor to note/comply to comments made**
☐ **Submission is not in order**

☐ **PLUMBING AND SANITARY INSTALLATION**
☐ **No Exception Taken**
☐ **Tenant/Contractor to note/comply to comments made**
☐ **Submission is not in order**

1. Please note that our comments do not relieve the tenant or their Contractor of their responsibilities for compliance to the relevant authorities requirements and code of practice.

2. The works shall be carried out in accordance to the Landlord's rules, regulations and requirements.

3. Upon completion of works, 2 sets of the relevant as-built drawings shall be submitted for the Landlord's record and retention.

ALPHA CONSULTING ENGINEERS PTE LTD

cc: Tenant

cc: Contractor