REVISED CHARGE-OUT RATES FOR PRINTINGS ETC.

With immediate effect, our charge-out rates for printings, CD etc shall be based on the following:

Item	Size/Type	$ per copy
Drawing (Paper Print)	AO	5.00
	A1	3.00
	A2	2.00
Photocopy	A3	0.50
	A4	0.20
Enquiry/Tender/ Contract Document	Soft cover only	5.00
	Binding only with printed hard cover	70.00
CD	1.4 MB drawing file	30.00

The above rates are applicable to the following:

1. Computations of tender deposits for contracts where the tender deposit of the successful tenderers will be retained by us to defray our printing costs etc.

2. Billings to the Clients directly for reimbursement of expenses incurred by us on lithography etc.

3. Billings to the contractors or others for the purchase of our drawings, diskettes etc.

For projects where the rates are specifically spelt out in our Service Agreements with the Clients, the agreed rates shall be used for item 1 and 2 above.