Project Title:	Date:		
	Project No.:		
Procedures Audited: MAIN PROCESS **Authority Submission (M6)**	YES	YES BUT	NO
1. 'Standard Notes and Legend ' included in the submission plans. 2. Project title made known to project team members. 3. Project data furnished to drafting section for preparation of drawings. 4. Submission plans signed by the project team members involved in the drafting, design and checking of drawings. 5. Plans prepared in accordance with the submission checklists. 6. Waiver or Record of Pre-Consultation with the authorities attached. 7. Client and other consultants notified of status of submission of plans. 8. Corrective action taken to regularize the comments from the authorities.			

Auditor Signature: Date:

Project Title:	Date:		
	Project No.:		
Procedures Audited: MAIN PROCESS **Authority Submission (M6)**	YES	YES BUT	NO
FOR ELECTRONIC SUBMISSION ONLY 9. Submission plans prepared in compliance with CP83, i.e. correct layering, colour, line types, etc. 10. Particulars of Qualified Persons, Project Manager, Licensed Water Service Plumber, Licensed Gas Service Worker, Plumbing Contractor furnished to Architect. 11. Checklists and submission form printed and filed in authority submission file. 12. Letter of Appointment obtained from owner for Qualified Person to act on his behalf. 13. Approved plans archived to CD.			

Auditor Signature: Date: