Project Title:	Date:		
	Project No.: -		
Procedures Audited: SUPPORTING PROCESS **Computer Control (S12)**	YES	YES BUT	NO
1. Maintain the system configuration record form for each workstation in the office? 2. Maintain the system service log record form for each workstation? 3. Maintain the user configuration record form for each user? 4. Maintain the plotters calibration report? 5. The CAD Leader shall verify the printout from the plotters every six months & submit to the network administrator? 6. Backup on the server every week? 7. Every workstation is protected by anti-virus software?			
Comments: Auditor Signature: Date:			