NA

From: HI
Sent: Tuesday, November 13, 2001 3:03 PM
To: CCG; CHL; CLM; HCH; WTC; GSH; CCN; LTC; TWC; YYF; VJ; NA; EL; KLT; GSH; KT
Cc: TLS; LCT; RT; LFY
Subject: Schedule of Internal Audit for Selected Projects & Project Support Functions

Our Ref: OM-QSA/023

13 November 2001

MEMORANDUM

To: Members of the Staff

From: Loh Fook Yuen

ISO 9001 - INTERNAL AUDIT - PROJECTS & PROJECT SUPPORT FUNCTIONS

Please find attached copy of the schedule of next internal audit.

Please also note that all the audits are to be **"Closed-Out" by 7 December 2001**.



OM-QSA-023 (131101).doc

Regards
(Sent on behalf of Loh Fook Yuen)

Our Ref: OM-QSA/023

13 November 2001

MEMORANDUM

To : CCG/CHL/CLM/HCH/WTC/GSH/CCN/LTC/TWC/YYF/VJ/NA/HI/EL/KLT/GSH/KT

From : F Y Loh

Subject : **ISO 9001 - INTERNAL AUDIT - PROJECTS & PROJECT SUPPORT FUNCTIONS**

Please be advised that the following projects have been selected for internal audit for the forthcoming surveillance audit by BCA.

PROJECTS

Project No.	Project Name	Scope of Audit	Auditee (PM/APM)	Auditor	Audit Date
1097 (1)	Eunos Technolink	B1-B7, C1	HCH/WTC	GSH	21/11
1241	Kim Chuan Telecommunication Complex	C1, C2	CLM/GSH	VJ	22/11
1271	Hillview Regency	B1 - B7	LFY/TWC	YYF	23/11
1290	Science Park 3 Infrastructure & Life Science R&D	B1 - B7	CCN/HCH	LTC	26/11
1303	Proposed Mixed Development at Bencoolen Street	B1 - B7	CHL/LFY	CLM	26/11

PROJECT SUPPORT FUNCTIONS

Function	Scope of Audit	Auditee	Auditor	Audit Date
Admin	A3	NA	GSH	26/11
Purchasing/Feedback, Reporting	A7, A9	HI	GSH	26/11
Library & Archive	A5, A6	EL	LFY	27/11
Computer - Network Administration	A10	KLT/GSH	YYF	27/11
Quality System Procedures	A1	CCG	LFY	28/11
Training	A8	KT	LFY	29/11
Quality System Audits	D1	LFY	CCG	29/11

Please ensure that all the audits are **"Closed-Out" by 7 December 2001**.

Thank you for your co-operation.

cc TLS/RT/LCT

LFY/hi