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Our Ref: OM-QSA/032

16 November 2005

**MEMORANDUM**

To: Ang Wee Loong, Goh Soon Huat, Jeffrey Low, Serene Teh, Chong Lai Meng (Ms), Alvin Ong, Tay Wen Chung and Yip Yoke Fun

From: Andrew Loh

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**INTERNAL AUDIT**
**ADDITIONAL SECTIONS FOR AUDIT**

Please be advised that you are required to carry out further audit on the following sections and **to complete by 18 November 2005**.

| Project No. | Description | Scope of Audit | Auditors | Auditees (PM/APM) |
|---|---|---|---|---|
| 1126 | Vida @ Peck Hay Road | M3 to M6, S1, S3 & S4 | AWL | CHL/LFY |
| 1308 | Baywater Condo | M4 to M6 | GSH/LCH | LFY/CLM |
| 1358 | Botanic on Lloyd | M4 | YYF | CHL/LFY |
| 1363 | Regent Motors | M3 to M6, S1, S3, S4, S8 | ST | HCH/LFY |
| 1379 | School of Life Science | M4 to M6 | CLM/AO | TWC/SKY |
| 1398 | St James Power Station | M5, M6, S1, S3, S8 | TWC | SKY/HCH |

ANDREW LOH

cc TLS/RT/CCG/LFY
cc Auditees – CHL/LFY/CLM/HCH/TWC/SKY
cc ISO File

LFY/hi

BCA ISO 9000
CERT. NO.: 236
SS ISO 9001 : 2000