HI

From: HI
Sent: Tuesday, August 06, 2002 3:52 PM
To: CCG; CLM; GSH; SKY; CKH; SC; LSF; LTV; LTV; JL; TWC; YYF; VJ; NA; EL; KLT; KT
Cc: TLS; RT; LCT; LFY
Subject: Schedule of Internal Audit for Selected Projects & Project Support Functions

Our Ref: OM-QSA/~~023~~ 038

6 August 2002

MEMORANDUM

To: Members of the Staff

From: Loh Fook Yuen

ISO 9001 - INTERNAL AUDIT - PROJECT & PROJECT SUPPORT FUNCTIONS

Please find attached copy of the schedule of next internal audit.

Please ensure that all the audits are to be **conducted and "Closed-Out" by 16 and 22 August 2002 respectively.**

OM-QSA-038
(060802).doc

Regards
(sent on behalf of Loh Fook Yuen)

Our Ref: OM-QSA/038

6 August 2002

MEMORANDUM

To : CCG/CLM/GSH/SKY/CKH/SC/LSF/LTV/LTC/JL/TWC/YYF/VJ/NA/HI/EL/KLT/KT

From : F Y Loh

Subject : **ISO 9001 - INTERNAL AUDIT - PROJECTS & PROJECT SUPPORT FUNCTIONS**

Please be advised that the following projects have been selected for internal audit for the forthcoming surveillance audit by BCA.

PROJECTS

Project No.	Project Name	Scope of Audit	Auditee(PM/APM)	Auditor
1271	Hillview Regency	B3 – B7	LFY/TWC	GSH
1272	Terrace housing at Springside	B1 – B7	JL/LTC	SKY
1292	Rio Vista	B3 – B7, C1	CLM/GSH	LTC
1302	PowerGrid 400kV Substation at Paya Lebar	B1 – B7	SKY/CKH	VJ
1308	Condominium at Bedok Reservoir Road/Bedok North Ave 3	B1 – B5	LFY/CLM	YYF

PROJECT SUPPORT FUNCTIONS

Function	Scope of Audit	Auditee	Auditor
Admin	A3	NA	GSH
Purchasing/Feedback, Reporting	A7, A9	HI	LTV
Library & Archive	A5, A6	EL	SC
Computer - Network Administration	A10	KLT/GSH	LSF
Quality System Procedures	A1	CCG	LFY
Training	A8	KT	LFY
Quality System Audits	D1	LFY	CCG

Please ensure that all the audits are to be **conducted and "Closed-Out" by 16 and 22 August 2002 respectively.**

Thank you for your co-operation.

cc TLS/RT/LCT

LFY/hi