Alpha
Consulting Engineers Pte Ltd

QUALITY RISK ASSESSMENT FORM

Section: E4 - Communication	Conducted By: *YYF*	Review Date: *30 October 2023*
Dept. Engineering	Approved By: *CCG*	Next Review Date: *30 October 2026*

Score	1	2	3	4	5
Severity (S)	Negligible	Marginal	Moderate	Critical	Catastrophic
Likelihood (L)	Rare	Unlikely	Possible	Likely	Almost Certain

Total Score	1 - 2	3 - 4	5 - 15	16 - 25
Risk Level (RL)	Minimal Risk	Low Risk	Medium Risk	High Risk
Action	Maintain Existing Risk Control Measure		Monitor Risk Control Measure	Need Additional Risk Control Measure

Risk Identification				Risk Evaluation				Risk Re-Evaluation				Responsibility
No.	Activity	Potential Failure	Effect	Existing Risk Control	S	L	RL = S x L	Additional Risk Control Measures (RL > 15)	S	L	RL = S x L	Designation
1	Internal Communication	Internal communication of environmental information from regulatory agencies and customers not passed down from Project Manager to project team	Lack of knowledge of environmental information which may cause rework, redesign, etc.	Information disseminated via email, circulars & intranet.	3	4	12					QE Manager/ Department Heads