SECTION E6- MONITORING & MEASUREMENT

OBJECTIVE

To establish the system for measuring and monitoring environmental performance including legal compliance

RESPONSIBILITIES

The Director-in-Charge is the Owner of this procedure and has overall responsibility and authority for its establishment, successful implementation and maintenance.

PROCEDURES

1. Identify Parameters

1.1 The QE Manager shall identify all key environmental characteristics and relevant environmental legal and other requirements and establish the Monitoring and Measurement Plan.

1.2 The QE Manager together with the relevant Project Manager and person-in-charge shall determine the monitoring and measurement method, and the intervals for repeat measurement.

1.3 Project Manager and person-in-charge shall ensure that the monitoring and measurement is carried out according to plan.

2. Record and Review

2.1 The QE Manager shall collate all the relevant monitoring and measurement records and hold a half yearly review meeting with the relevant person-in-charge.

2.2 The QE Manager shall review the monitoring and measurement results, evaluate for compliance, continual improvement and raise Feedback Report in accordance with Procedure QE2 Feedback Reporting, if results do not comply with established parameter or relevant environmental legislation and regulations.

2.3 The QE Manager shall file copies of all monitoring and measurement reports.

REFERENCE

Form EC6.A - Monitoring and Measurement Plan