REVISION SCHEDULE

Item	Date of Issue	Amendments			Remarks
		Section	Revision	Page(s)	
1.	19/09/17	S2	1/17	2	Clause 2 (Procedure) - General Revision Amendment on the revision status for reissuance of documents.
2.	19/09/17	S11.A	1/17	5	S11.A New Staff Induction Training Record
3.	19/09/17	S11.B	1/17	1	S11.B Attendance Record
4.	19/09/17	S11.C	1/17	2	S11.C Training Evaluation Record
5.	19/09/17	S11.D	1/17	1	S11.D Training Plan
6.	19/09/17	S11.E	1/17	1	S11.E Annual Training Record
7.	19/09/17	E5	1/17	1	QMS Risk Assessment Form E5 – Emergency Preparedness and Response
8.	12/02/18	S5	1/18	3	Section S5 – Library Control
9.	12/02/18	S6	1/18	4	Section 6 – Archive Control
10.	12/02/18	S6.A	1/18	2	S6.A Archive Form
11.	12/02/18	S6.B	1/18	1	S6.B Archive Retrieval Form
12.	12/02/18	S7	1/18	7	Section S7 – Filling Control
13.	12/02/18	S9	1/18	6	Section S9 – Administration Control
14.	12/02/18	S10	1/18	6	Section S10 – Purchasing Control
15.	23/02/18	E8	1/18	2	Section E8 – Management of Wastes
16.	23/02/18	E1.B	1/18	4	E1.B Environmental Risk Assessment Form
17.	16/08/19	S3.PQP	1/19	2	Section 6.3 – Circulation of Documents to External Parties Section 7 – Work Authorisation
18.	12/01/21	S10	1/21	6	Section S10 – Purchasing Control
		S10.C	1/21	1	S10.C – Purchase Requisition & Quotation Summary Form
19.	22/01/21	S8	1/21	5	Section 8 – Drawing Control
		S8.D	1/21	1	S8.D – Request for Allocation of Drafting Staff Form
		S16	1/21	2	Section 16 – Client's Feedback
20	28/10/21	E8	2/21	6	Section E8 – Management of Wastes
		S15	1/21	4	Section S15 – Feedback Reporting
21	10/12/21	S11	1/21	4	Section S11 – Training Control
		S11.A	2/21	6	S11.A New Staff Induction Training Record
22	5/01/22	E5	1/22	18	E5 Emergency Response Plan

REVISION SCHEDULE

Item	Date of Issue	Amendments			Remarks
		Section	Revision	Page(s)	
23	23/03/22	S3	1/22	4	S3 – Documentation of Project Quality Plan
24	09/11/22	E5	2/22	18	E5 – Emergency Response Plan
25	14/7/26	E1	1/26	1	E1 - Aspect Identification Risk Assessment Control