User Name/Initials:	
Computer Name:	

Processor	
*** Memory Module**	**4GB [ ] 8GB [ ] 16GB [ ] 32GB [ ]**
	Other (Please specify) :
Hard Disk	**GB**
*** Removable Storage**	**CDROM [ ] DVD [ ] CDRW/DVD Combo [ ]**
*** Display**	**LCD 15"[ ] LCD 17"[ ]**
	LCD 19"[ ] LCD 24"[ ]
	Other (Please specify) :

Manufacturer (If any)	
Model (If any)	
Serial Number	
Domain	**alpha.com.sg**

Software Configuration	
*** Operating system**	**Windows Vista [ ]** **Windows 7 [ ]** **Windows 8 [ ]** **Windows 10 [ ]**
*** Office Work Suite**	**Office 2007 [ ] Office 2010 [ ] Office 2013 [ ]**
	Word [ ] **Excel [ ]** **Powerpoint [ ]** **Other (Please specify) :**
*** CAD software**	**TrueView [ ] Building Design Suite Premium [ ]** **Building Design Suite Ultimate [ ]** **Others (Please specify) :**
Standard Software	**WinZip, Printer drivers,** **Microsoft Outlook, Acrobat Reader**
Others	

* Mark ☒ where appropriate

Remarks:

Name / Signature: _____ Date: _____